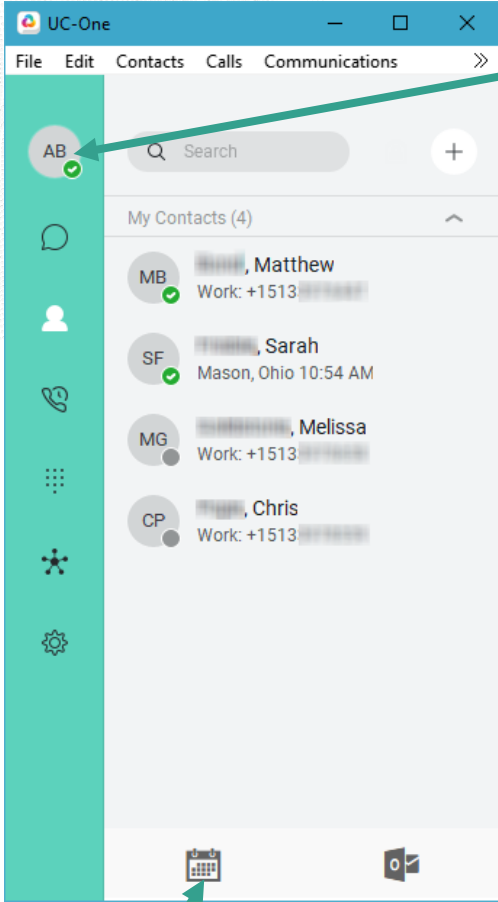


# Hosted UC

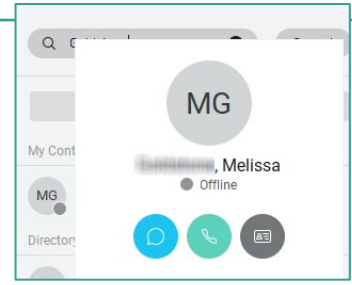
# UC-One - Quick Reference



**Status Area** shows your Display Name, Display Picture, Availability Status, Location, and a personal status message.

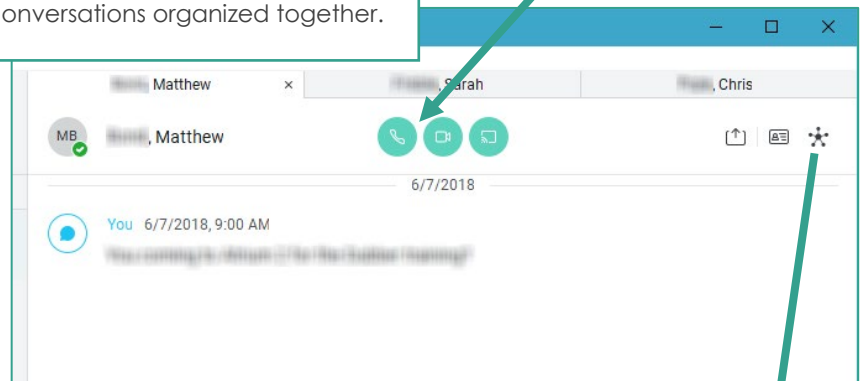
- Main Navigation:**
- Messages:** List of recent messages
  - Contacts:** Shows a list of your saved contacts
  - Call History:** Shows your Call History
  - Dial Pad:** Used for VOIP Dialing
  - Hub Settings:** Integrates UC-One with other tools
  - Options:** Applications settings

**Search** allows you to find someone in the company directory. If you hover over the person you will get options for Chatting, Calling, or more info about the person.



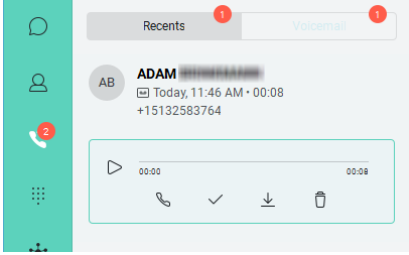
Each conversation will have options for calling, video calling and more.

Conversations are kept in the same window with tabs. This helps keep all of your conversations organized together.



If you connect UC-One to Office 365, Google or other integration options then icons at the bottom will appear for those tools.

You can manage and listen to voicemails from the Call History area. There will be a tab labeled Voicemail that will list your voicemails and provide options for managing them..



If you have UC-One integrated with Office 365, Google or other available apps then you can open the hub feature for a particular person in a conversation. This allows you to see information from those apps related to that individual.

